**TEMPLATE FOR CAPTURING INNOVATIONS**

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| **BACKGROUND** |
| Project Title  |  |
| Country |  |
| Effectiveness Date |  |
| Partners |  |
| Project Goal and Objective |  |
| Project Summary (1-2 sentences) |  |
| **INNOVATION TOPIC AND ACTIVITIES** (max 1 page): Description of the innovation (what, how, where when) and broader development challenge(s) that the innovation addresses.  |
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| **OUTCOME:** State the key achievements/results attributed to the innovation. Give qualitative and quantitative details, as necessary, such as including numbers or statistics to strengthen the description and documentation of the results. What changed cumulatively since the start of the project? |
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| **IMPACT:** The long-term changes and difference made to rural community, cumulatively (if applicable), (max 1 page) |
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| **LESSON LEARNT:** Synthesis of important lessons learned and recommendations. (max ½ page) |
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| **POTENTIAL FOR REPLICATION:** Describe considerations to be made in order to replicate the innovation in another context/country. (max ½ page) |
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| **NEXT STEPS:** Describe any action(s) required to ensure sustainability, ensure knowledge sharing and possible scaling. (max ½ page) |
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| **RESOURCES**: Link to any sources documenting the results (photos, web stories, publications, videos, evaluations reports, reviews, etc.) |
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| **CONTACTS**  |